

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING
Tuesday, March 13, 2007
10:00 a.m.
Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Walter Sarapuk	Deputy Reeve
	Peter Braun	Councillor
	John W. Driedger	Councillor
	Greg Newman	Councillor
	Jim Thompson	Councillor (teleconference)
	Lisa Wardley	Councillor
	Stuart Watson	Councillor
	Ed Froese	Councillor

ABSENT:

ALSO PRESENT:	William (Bill) Kostiw	Chief Administrative Officer
	Carol Gabriel	Executive Assistant
	Joulia Whittleton	Director of Corporate Services
	Paul Driedger	Director of Planning & Emergency Services

Minutes of the Regular Council meeting for Mackenzie County held on Tuesday, March 13, 2007 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:12 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 07-208 MOVED by Councillor Thompson

That the agenda be adopted as amended with the addition of:
10. c) Graders
10. d) Road Maintenance Service Agreement
11. j) Budget Presentation

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES: 3. a) Minutes of the February 23, 2007 Special Council Meeting**

MOTION 07-209

MOVED by Councillor Froese

That the minutes of the February 23, 2007 Special Council meeting be adopted as presented.

CARRIED

Councillor Wardley arrived at 10:15 a.m.

3. b) Minutes of the February 28, 2007 Regular Council Meeting

MOTION 07-210

MOVED by Councillor Driedger

That the minutes of the February 28, 2007 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

IN CAMERA SESSION:

MOTION 07-211

MOVED by Councillor Driedger

That consideration be given to move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:16 a.m.

- 12. a) Town of High Level Negotiations
- 12. b) Health Services
- 12. c) Personnel & Contracts
- 12. d) Union Negotiations
- 12. e) Mackenzie Housing Management Board

CARRIED

Deputy Reeve Sarapuk arrived at 10:35 a.m.

MOTION 07-212

MOVED by Councillor Froese

That Council move out of camera at 11:40 a.m.

CARRIED

12.b) Health Services

MOTION 07-213

MOVED by Councillor Driedger

That the health services discussion be received for information.

CARRIED

12. c) Personnel & Contracts

MOTION 07-214

MOVED by Councillor Wardley

That a Special Council meeting be held on March 27, 2007 at 7:00 pm in Fort Vermilion to discuss personnel, contracts and CAO evaluation.

CARRIED

12. e) Mackenzie Housing Management Board

MOTION 07-215

MOVED by Councillor Froese

That Council request a comprehensive audit of the Heimstaed Lodge to include the health versus lodge costs as well as the level of service in comparison to the rest of the province.

CARRIED

MOTION 07-216

MOVED by Councillor Wardley

That administration notify all stakeholders and request cost sharing for the comprehensive audit of the Heimstaed Lodge.

CARRIED

MOTION 07-217

MOVED by Councillor Newman

That Council send a letter to Mackenzie Housing Management indicating that Mackenzie County will fund requisitions according to Ministerial Orders.

CARRIED

Reeve Neufeld recessed the meeting at 11:52 a.m. and reconvened at 12:45 p.m.

Councillor Thompson left the meeting at 11:52 a.m.

MOTION 07-218

MOVED by Councillor Wardley

That Council move in-camera at 12:45 p.m.

CARRIED

MOTION 07-219

MOVED by Councillor Froese

That Council move out of camera at 1:00 p.m.

CARRIED

MOTION 07-220

MOVED by Councillor Froese

That Deputy Reeve Sarapuk and the Chief Administrative Officer negotiate with agents representing Fitler in regards to the Fitler gravel pit property.

CARRIED

9. d) RFP – Zama City Critical Infrastructure Protection Project

MOTION 07-221

MOVED by Councillor Driedger

That the tenders for the Zama City Critical Infrastructure Protection Project be opened.

CARRIED

MOTION 07-222

MOVED by Councillor Newman

That the tender for the Zama City Critical Infrastructure Protection Project be awarded to Buller Contracting Ltd.

CARRIED

10. c) Graders

MOTION 07-223

MOVED by Councillor Driedger

That the grader tenders be opened.

CARRIED

MOTION 07-224

MOVED by Councillor Froese

That Council receive the grader proposals and that administration prepare a grader cost analysis for the March 28, 2007 Council meeting.

CARRIED

DELEGATIONS:

**5. b) Ralph Woods, Land Management Forester
Sustainable Resource Development (SRD)**

Presentation by Ralph Woods, Land Management Forester and Dave Brown, Operations Section Head with Alberta Sustainable Resource Development on the Draft Peace/Upper Hay Access Management Guidelines.

PUBLIC HEARINGS:

**7. a) Bylaw 605/06
Area Structure Plan for SW 12-107-14-W5M
Derk Friesen**

Reeve Neufeld called the public hearing for Bylaw 605/06 to order at 2:01 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 605/06 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Area Structure Plan. Paul Driedger, Director of Planning presented the Development Authority's submission and indicated that first reading was given on February 13, 2007.

Reeve Neufeld asked if Council has any questions of the proposed Area Structure Plan. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 605/06. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 605/06. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 605/06 at 2:05 p.m.

MOTION 07-225

MOVED by Councillor Braun

That second reading be given to Bylaw 605/06, being a bylaw to adopt the Area Structure Plan for SW 12-107-14-W5M.

CARRIED

MOTION 07-226

MOVED by Councillor Newman

That third reading be given to Bylaw 605/06, being a bylaw to adopt the Area Structure Plan for SW 12-107-14-W5M.

CARRIED

7.b) Bylaw 607/07 Land Use Bylaw Amendment to Rezone Plan 942-0168, Block 16, Lot 4 and Plan 952-3941, Block 16, Lot 5 from Mobile Home Park District “MHP” to Mobile Home Subdivision District 2 “MHS2” – Zama

Reeve Neufeld called the public hearing for Bylaw 607/07 to order at 2:06 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 607/07 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger, Director of Planning presented the Development Authority's submission and indicated that first reading was given on January 24, 2007.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Discussion followed.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 607/07. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 607/07. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 607/07 at 2:08 p.m.

MOTION 07-227

MOVED by Councillor Froese

That second reading be given to Bylaw 607/07 to rezone Plan 942-0618, Block 16, Lot 4 and Plan 952-3941, Block 16, Lot 5, in the Hamlet of Zama, from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2".

CARRIED

MOTION 07-228

MOVED by Councillor Newman

That third reading be given to Bylaw 607/07 to rezone Plan 942-0168, Block 16, Lot 4 and Plan 952-3941, Block 16, Lot 5, in the Hamlet of Zama, from Mobile Home Park District "MHP" to Mobile Home Subdivision District 2 "MHS2".

CARRIED

7.c) Bylaw 610/07 Being a Land Use Bylaw Amendment to Rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2) – Blumenort

Reeve Neufeld called the public hearing for Bylaw 610/07 to order at 2:09 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 610/07 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger, Director of Planning presented the Development Authority's submission and indicated that first reading was given on February 13, 2007.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 610/07. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 610/07. There was no indication that anyone present wished to speak to the

bylaw.

Reeve Neufeld closed the public hearing for Bylaw 607/07 at 2:10 p.m.

MOTION 07-229

MOVED by Councillor Froese

That second reading be given to Bylaw 610/07 being a Land Use Bylaw amendment to rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2).

CARRIED

MOTION 07-230

MOVED by Councillor Braun

That third reading be given to Bylaw 610/07 being a Land Use Bylaw amendment to rezone Part of SW 12-107-14-W5M from Rural Country Residential District 3 (RC3) to Rural Country Residential District 2 (RC2).

CARRIED

7. d) Bylaw 613/07 Land Use Bylaw Amendment to Amend the Discretionary Uses of the Public/Institutional District "HP" to include Professional Offices

Reeve Neufeld called the public hearing for Bylaw 613/07 to order at 2:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 613/07 was properly advertised. Paul Driedger, Director of Planning, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger, Director of Planning presented the Development Authority's submission and indicated that first reading was given on February 13, 2007.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 613/07. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 613/07. There was no indication that anyone present wished to speak to the bylaw.

Reeve Neufeld closed the public hearing for Bylaw 613/07 at 2:11 p.m.

MOTION 07-231

MOVED by Councillor Braun

That second reading be given to Bylaw 613/07 being a Land Use Bylaw Amendment to amend the discretionary uses of the Public/Institutional District "HP" to include professional offices.

CARRIED

MOTION 07-232

MOVED by Councillor Watson

That third reading be given to Bylaw 613/07 being a Land Use Bylaw Amendment to amend the discretionary uses of the Public/Institutional District "HP" to include professional offices.

CARRIED

GENERAL REPORTS:

6. a) Action List

MOTION 07-233

MOVED by Councillor Driedger

That the action list be received for information.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORT:**

8. a) Council Committee Reports

Councillor Driedger reported on the Mackenzie Housing Management Board meetings and the Tri-Council meeting.

Councillor Watson reported on the Finance Committee meeting.

Councillor Wardley reported on the Zama Recreation Board meeting, meeting with Apache, Mackenzie Library Board meeting, meeting with forestry regarding the fire protection plan.

Councillor Newman reported on the meeting with Footner Forest Products, and the Agriculture Service Board meeting.

Councillor Braun reported on the Finance Committee meeting.

Councillor Froese reported on the Arctic Gas Symposium, Tri-Council meeting, and the Mackenzie Housing Management information meeting.

Reeve Neufeld reported on the Agriculture Service Board meeting, meeting with Town of High Level, presented greetings at the Bantam provincial championship tournament in La Crete, Finance Committee meeting, and Hay Zama.

Deputy Reeve Sarapuk reported on the Regional Economic Development Initiative meeting with Minister Evans, Public Advisory Committee meeting, Tri-Council meeting, and the Finance Committee.

MOTION 07-234

MOVED by Councillor Watson

That the Council Committee verbal reports be accepted as information.

CARRIED

8. b) Chief Administrative Officer & Director Reports

MOTION 07-235

MOVED by Councillor Braun

That the Director of Planning & Emergency Services verbal report be accepted for information.

CARRIED

MOTION 07-236

MOVED by Deputy Reeve Sarapuk

That the Director of Corporate Services verbal report be accepted for information.

CARRIED

MOTION 07-237

MOVED by Councillor Newman

That the Chief Administrative Officer report be accepted as presented.

CARRIED

MOTION 07-238

MOVED by Councillor Wardley

That the gravel crushing tender be adopted as presented.

CARRIED

Reeve Neufeld recessed the meeting at 3:04 p.m. and reconvened the meeting at 3:18 p.m.

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

**9. a) Bylaw 616/07 to Amend Bylaw 596/06 Road Closure
Adjacent to the North Boundary of NW 10-104-17-
W5M – Tompkins Landing**

MOTION 07-239

MOVED by Councillor Newman

That first reading be given to Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

CARRIED

MOTION 07-240

MOVED by Councillor Froese

That second reading be given to Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance adjacent to the north boundary of NW 10-104-17-W5M.

CARRIED

MOTION 07-241

Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance to the north boundary of NW 10-104-17-W5M at this meeting.

CARRIED UNANIMOUSLY

MOTION 07-242

MOVED by Councillor Braun

That third reading be given to Bylaw 616/07 being a bylaw amending the road description in Bylaw 596/06 for the road closure bylaw to close a portion of government road allowance

adjacent to the north boundary of NW 10-104-17-W5M.

CARRIED

9. b) Bylaw 617/07 Land Use Bylaw Amendment to Rezone NW 35-105-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3"

MOTION 07-243

MOVED by Councillor Driedger

That first reading be given to Bylaw 617/07 being a Land Use Bylaw Amendment to rezone NW 35-105-15-W5M from Agricultural District 1 "A1" to Rural Country Residential District 3 "RC3".

CARRIED

**9. c) Development Permit Statistics Report
Year End Comparisons (2002-2006)
Residential Building Activity Comparisons (2002-2006)
Subdivision Applications (2002-2006)**

MOTION 07-244

MOVED by Councillor Newman

That the Development Permits Statistics Report, Year End Comparisons, Residential Building Activity Comparisons and Subdivision Applications for the years 2002 – 2006 be accepted as information.

CARRIED

9. e) Zama Access Road Closures

MOTION 07-245

MOVED by Councillor Driedger

That administration discuss the Zama Access road closures with the RCMP during the AAMDC convention.

CARRIED

**9. f) County Building Construction Task Force
Terms of Reference**

MOTION 07-246

MOVED by Councillor Newman

That the County Building Construction Task Force be adopted as

presented.

CARRIED

**OPERATIONAL
SERVICES:**

10. a) Fort Vermilion Airport Monitoring Agreement

MOTION 07-247

MOVED by Councillor Braun

That Mackenzie County renew the agreement with Parts and Service for Navigation Inc. for the monitoring of the Distance Measuring Equipment and Non Directional Beacon facilities at the Fort Vermilion Airport as presented.

CARRIED

10. b) Water Exploration

Councillor Watson declared himself in conflict and excused himself from the meeting at 3:37 p.m.

MOTION 07-248

Requires 2/3

MOVED by Councillor Wardley

That Mackenzie County complete two production wells inclusive of casing and a 24 hour pump test at a total estimated cost of \$80,000 and that the additional \$40,000 required funding be funded from the general operating reserve.

CARRIED

Councillor Watson rejoined the meeting at 3:40 p.m.

MOTION 07-249

MOVED by Councillor Braun

That Councillor Driedger and Councillor Newman sit on the grader review committee.

CARRIED

10. d) Road Maintenance Service Agreement R6-020/07

MOTION 07-250

MOVED by Councillor Driedger

That the road maintenance Service Agreement R6-020/07 with Alberta Infrastructure and Transportation be accepted as presented.

CARRIED

**CORPORATE
SERVICES:**

**11. a) Request for funding from La Crete Chamber of
Commerce towards 2007 Canada Day Celebrations**

MOTION 07-251
Requires 2/3

MOVED by Councillor Wardley

That Mackenzie County forward \$500 to each community for the purpose of Canada Day Celebrations with the condition that the County be recognized.

DEFEATED

MOTION 07-252

MOVED by Councillor Newman

That the request for funding from the La Crete Chamber of Commerce be received for information.

CARRIED

**11. b) Fort Vermilion Sports Daze Association Lease
Agreement**

MOTION 07-253

MOVED by Deputy Reeve Sarapuk

That the lease agreement between Mackenzie County and the Fort Vermilion Sports Daze Association be accepted as presented.

CARRIED

11. c) Northern Alberta Medical Bursary

MOTION 07-254

MOVED by Councillor Froese

That the Northern Alberta Medical Bursary be received for information.

CARRIED

11. d) Fort Vermilion Recreation Board

MOTION 07-255

MOVED by Councillor Wardley

That administration prepare appropriate correspondence and agreements to the recreation boards.

CARRIED

11. e) Appointments to Boards & Committees

MOTION 07-256

MOVED by Councillor Newman

That Deputy Reeve Sarapuk be appointed to the **Agricultural Service Board** for the period March 13 to October 2007.

CARRIED

MOTION 07-257

MOVED by Councillor Froese

That Councillor Driedger be appointed to the **Veterinary Advisory Committee** for the period March 13 to October 2007.

CARRIED

MOTION 07-258

MOVED by Councillor Wardley

That Councillor Watson be appointed to the **Caribou Mountains Wildland Advisory Committee** for the period March 13 to October 2007.

CARRIED

MOTION 07-259

MOVED by Councillor Braun

That Councillor Froese be appointed to the **Hay Zama Committee** for the period March 13 to October 2007.

CARRIED

MOTION 07-260

MOVED by Deputy Reeve Sarapuk

That Councillor Watson be appointed to the **Hay Zama Tourism Sub-Committee** for the period March 13 to October 2007.

CARRIED

11. f) Hay Zama

MOTION 07-261

MOVED by Councillor Driedger

That the Hay Zama discussion be received for information.

CARRIED

**11. g) REDI Northwest Alberta Agricultural Ventures
Concept**

MOTION 07-262

MOVED by Councillor Wardley

That Mackenzie County provide a letter of support to the Regional Economic Development Initiative (REDI) regarding the Northwest Alberta Agricultural Ventures Concept.

CARRIED

11. h) Operations Committee Terms of Reference

MOTION 07-263

MOVED by Councillor Driedger

That the Operations Committee Terms of Reference be accepted as amended.

CARRIED

11. i) Information/Correspondence

MOTION 07-264

MOVED by Councillor Newman

That the information/correspondence items be received for information.

CARRIED

11. j) Budget Presentations

Information item.

NEXT MEETING DATE:

13. a) Regular Council Meeting

Wednesday, March 28, 2007

6:00 p.m.

Council Chambers, Fort Vermilion, Alberta

ADJOURNMENT

14. a) Adjournment

MOTION 07-265

MOVED by Councillor Newman

That the Regular Council meeting be adjourned at 4:29 p.m.

CARRIED

These minutes were approved on Wednesday, March 28 2007.

(signature on file)
Bill Neufeld, Reeve

(signature on file)
Carol Gabriel, Executive Assistant